



OXFORD SCHOOL OF EXCELLENCE (OSE)

**A Co-Educational, Residential and Day School
from Nursery to ISC**



Prospectus

OXFORD SCHOOL OF EXCELLENCE



*Gp. Capt. S. Amanullah
&
Mrs. Humera Amanullah*

"We will Always Remember you"



President's Message

Welcoming children from a varied background, Oxford School of Excellence (OSE), Dehradun offers the very best education, epitomised by the school's philosophy of 'the best for every child'.

With modern facilities and amenities, and a desire to always improve and excel, OSE offers children an opportunity to grow and realise their full potential.

Our clear aim and purpose is to provide a friendly and loving teaching and learning environment in which our pupils achieve their very best potential academically, physically and socially.

By working closely with all our parents we will together help to develop young people into upstanding and honourable members of their communities and societies and provide them with the essential tools they need to succeed in a rapidly changing and highly competitive global environment.

At OSE every child is cherished, nurtured and prized for their individuality. Our approach to motivating and getting the best out of our pupils is based on the belief that praise and encouragement lead to confidence. This confidence is then realised in academic success and the proliferation of a happy, caring community where good behaviour, discipline, excellent manners, enthusiasm and a love of learning are the norm.

We aim to give all our pupils the educational and practical tools to succeed in whatever field they choose to further their path of learning or careers. Through our encouragement of achievement and equally important, independence of thought as well as action, pupils will develop a sense of personal responsibility and readiness for the demands of a rapidly changing and challenging world.

The Beginning

Established in 1983

Oxford School of Excellence (formerly Bala Hissar Academy) was established on 18th July 1983 by Group Capt. Sardar Amanullah and his wife Mrs. Humera Amanullah, upon his retirement from the Indian Air Force. The original name of Bala Hissar, which means "THE CITADEL AT THE TOP", is derived from an historic fortress in Afghanistan, the ancestral home of the founders. Initially established as a primary school it grew rapidly and by 1988 had obtained full accreditation from the Council for the Indian School Certificate Examinations (CISCE), New Delhi. The school prepares students for the ICSE (class 10) and ISC (class 12) examinations.



Aims and Objectives

(Good Citizenship and Moral Character)

Oxford School of Excellence aims at providing sound, modern education to young boys and girls which is designed to help them face the challenges of the 21st century. To that end, a healthy, clean and congenial atmosphere is provided within the school campus in which students get every possible opportunity for mental, moral and physical growth. The school strives to generate the idea of good citizenship, disciplined life and good moral character, thereby, cultivating a sense of patriotism.



Academics

(From Nursery to ISC, Class 12)



Affiliated to the Council for the Indian School Certificate Examinations (CISCE), New Delhi, the school prepares students for the ICSE (Class 10) and ISC (Class 12) examinations of the Council. Although English is the medium of instruction throughout from Nursery to Class 12, Hindi holds a place of very high importance in the curriculum and every effort is made to ensure that each student reaches a high standard in the language. A wide range of subjects is offered in the higher classes and student may join science or commerce streams. SUPW is a compulsory subject. OSE has a highly qualified, experienced and dedicated teaching faculty.

The school takes on the responsibility of remedial classes for weak students and therefore, outside tuition during the term is discouraged. Each child receives individual attention and is encouraged to approach the teachers for help with problems both in and outside of class.

Academic Session

The academic session begins in early April and ends with the final examinations in March of the following year. There are two terms, one from April to September and the other from October to March.



Examinations & Promotion



Besides regular internal assessments throughout the year, the following examinations are conducted during the school year:

- 1st Unit test in the month of May.
- Half yearly exam in the month of September.
- 2nd Unit test in the month of November.
- Final exams in the month of March.

Students are promoted to the next class on the basis of their performance in the examinations and their internal assessments based on regular class work and assignments. A student is required to achieve a minimum of 40% in each subject and it is mandatory to pass in English.

Parents and guardians are expected to ensure that their wards produce good work throughout the year and get it checked by their teachers regularly.

A minimum attendance of 75% is also compulsory for the child to be promoted to the next class.



Educational Tours

Boarders are required to join the educational tours arranged by the school from time to time. Information about the tour program will be sent to the parents in advance.

Day scholars may also be allowed to join tours on special request made by the parents or concerned students to the school authorities.



Parent-Teacher Meetings

Parent-Teacher meetings usually take place every second month to update parents on the progress of their ward.



Facilities

(From classical music to the latest computers)



The school boasts a spacious, well stocked Library cum Reading room. Well-equipped laboratories provide excellent facilities for Physics, Chemistry, Biology and Computer Science. We feel that it is essential for all students to be computer literate in this digital world and students benefit from smart classes from a very young age.

To ensure the physical well-being and development of children, the school engages the expertise of skilled coaches for Gymnastics, Cricket, Shooting, Skating, Football, Basketball and Table Tennis. Particular emphasis is placed on debate, music, dance and acting. Children are given individual or group projects and assignments to help them understand the importance of teamwork.

Games & sports

(For Health & Dynamism)

Oxford School of Excellence lays particular emphasis on the physical development of its pupils and various games and sports are organized on a regular basis, throughout the year. It is one of very few schools which boasts an in-house Shooting Academy managed by a highly skilled instructor.

OSE also provides students the opportunity to practice Taekwondo and Yoga. Physical training and drill practice are compulsory for all students. Inter-house events promote the spirit of camaraderie and cooperation.

Sports day is an annual event of importance, generating a great deal of enthusiasm and excitement as it is the culmination of year-long inter-house sports and games activities.



Extra-Curricular Activities

(For all round development)

The students of Oxford School of Excellence participate in extra-curricular activities round the year. Debating, quiz competitions, painting, music and dance are some of their favourite activities.

The school provides students with the opportunity to participate in various inter-school competitions. Besides, there are regular inter-house competitions in the following:

Debate - English and Hindi

Painting

Rangoli

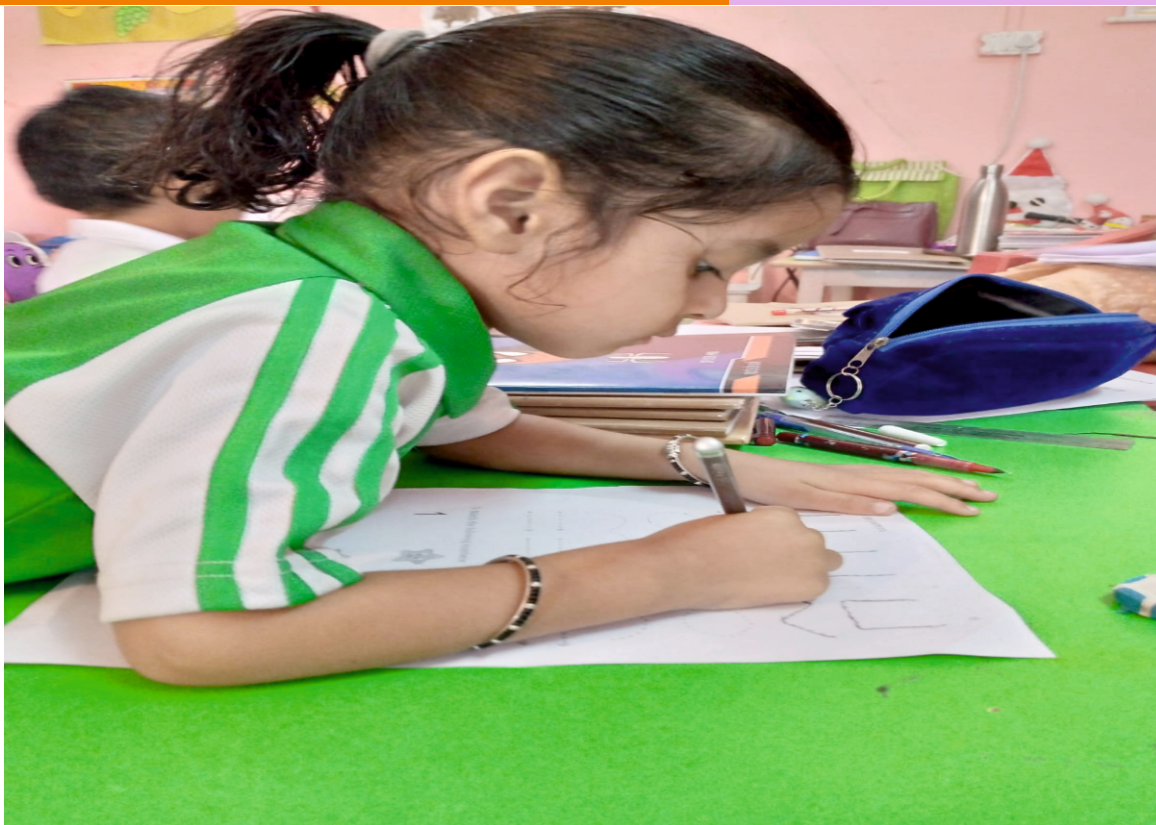
Quiz

The school celebrates all major Indian festivals, Independence Day and Republic Day, with great fervour and enthusiasm. It prides itself for cultivating a multi-cultural environment strengthened with a feeling of national pride and belonging.



Admissions

(Your Child in our Care)



The age limit for various classes is as follows:

Class	Age (Year)
Nursery	3-4
KG	4-5
Class I	5-6
Class II	6-7
Class III	7-8
Class IV	8-9
Class V	9-10
Class VI	10-11
Class VII	11-12
Class VIII	12-13
Class IX	13-14
Class X	15-16
Class XI	16-17
Class XII	17-18

The following documents are required as part of the admission procedure for students:

1. Attested Birth Certificate: The original Birth Certificate must be brought to the school at the time of admission and will be returned after verification.
2. Transfer Certificate and Character Certificate from a recognised school.
3. Medical Certificate.
4. Photograph – three recent passport sized.
5. Migration Certificate - This is required for admission to class XI in the case of students from boards other than CISCE. The original mark-sheet may please be brought to the school and will be returned after verification.

Payment Of Fees

Day scholars' tuition fees are payable in advance by the 10th of every month. If dues are not paid on time, a late payment fee will be charged per day from the due date till the entire amount is settled. Dues for January are to be paid in December and for June in May. A student's name may be taken off the rolls of the school if his or her dues are not paid in full by the end of the following month.

Boarders' fees for the summer term should be paid before 15th May and for the winter term before 15th of December. If dues are not paid in full on time, a late payment fee will be charged per day from the due date till the entire amount is settled.

A student will have to seek re-admission to the school in case his or her name has been struck off the rolls. Re-admission to the school will be at the discretion of the Principal and cannot be claimed as a right.



Conduct and Discipline



The school strongly believes that discipline is the ethos of a moral and progressive society. Therefore, discipline is strictly enforced within the school campus. However, parents are also expected to ensure that children learn and maintain these values outside of the school campus.

Mobile phones, electronic gadgets, tobacco, alcohol, drugs or any other intoxicating or dangerous items are strictly prohibited within the school campus and shall be confiscated with severe disciplinary consequences.

A student found guilty of a serious breach of discipline may be expelled on the first instance of such breach, without any liability on the part of the institution and any fees paid will not be refundable.

Although the school takes all necessary precautions, it will not be held responsible for accidents.



School Uniform

(An Identity of our School and Students)



Winter Uniform

BOYS

Girls

Class 1 to 5

SR. NO	ITEMS	SR. NO	ITEMS
1	Track suit	1	Track suit
2	Black shoes and white socks with blue stripes	2	Black shoes and white socks with blue stripes
3	House uniform on Saturday with white shoes	3	House uniform on Saturday with white shoes

CLASS 6 TO 12

SR. NO	ITEMS	SR. NO	ITEMS
1	Blue blazer	1	Blue blazer
2	White shirt, full sleeves	2	White shirt, full sleeves
3	Grey woollen trousers	3	Grey woollen trousers
4	Black shoes and white socks with blue stripes	4	Black shoes and white socks with blue stripes
5	School Tie and school belt	5	School Tie and school belt
6	House uniform on Saturday with white shoes	6	House uniform on Saturday with white shoes

Summer Uniform

Boys

Girls

Class 1 to 5

SR. NO	ITEMS	SR. NO	ITEMS
1	White shirt, half sleeves	1	White shirt, half sleeves
2	Blue shorts	2	Blue skirt
3	Waist coat with school logo	3	Waist coat with school logo
4	Black shoes and white socks with blue stripes	4	Black shoes and white socks with blue stripes
5	House uniform on Saturday with white shoes	5	House uniform on Saturday with white shoes

Class 6 to 12

SR. NO	ITEMS	SR. NO	ITEMS
1	White shirt, half sleeves	1	White shirt, half sleeves
2	Blue trousers	2	Blue divided skirt
3	Black shoes and white socks with blue stripes	3	Black shoes and white socks with blue stripes
4	School Tie and school belt	4	School Tie and school belt
5	House uniform on Saturday with white shoes	5	House uniform on Saturday with white shoes

Holidays & Leaves

The school observes all holidays notified by the government. It is also closed for summer vacations from May to July and winter vacations from mid-December to mid-January. The boarding facilities will also be closed during these vacations.

In exceptional cases arrangements may be made for boarders to stay in the hostel during the vacations on payment of additional boarding fees. Additional tuition fees will also be payable if the facility is availed. For details please refer to the fee schedule.



Boarders are not permitted to go home during the school term except in very special circumstances. A written application by the parent or guardian must be submitted to the school at least one week before the day from which special leave is requested. Permission may be granted solely at the discretion of the school management. Leave will not be granted for religious and other functions.

The school will not be responsible should a student leave the campus without the permission of the school authorities. Parents of overseas students are requested to ensure that their wards possess a valid passport and all necessary travel documents and permissions. The school does not undertake the responsibility of procuring such documents. It is the responsibility of the parents to leave their children at the school and to collect them for the holidays.

Withdrawals



A student may be withdrawn after one month's notice of withdrawal is given in writing. Fees once paid are not refundable.

Parents who wish to withdraw their children from the boarding at the end of a term should give one month's notice ending on the last day of the term. A boarder withdrawn during a term will be charged full boarding, lodging and tuition fees for the term. Security money and the boarder's imprest account will be refunded after six months from the date of withdrawal provided all accounts due to the school are settled in full.

School Hours

Classes are held from 7:45 AM to 1:30 PM in summer and from 8:00 AM to 1:45 PM in winter. Parents should make sure that their wards attend school punctually and regularly. Students who do not attend school on time may be sent home.

Important Note

In all matters pertaining to admissions, studies, discipline, behaviour and welfare of the student, the Principal's decision is final and binding on students, parents and guardians.

The aim of this prospectus is to outline various fundamental details and procedures of the school and it is not intended to be a detailed document of the rules and regulations etc. of the school.

Oxford School of Excellence reserves the right to delete, alter, revise or change the contents of this prospectus at any time without giving prior notice.

For any dispute or claim of whatever nature against the school, Society or any of the office bearers, the Dehradun courts alone will have jurisdiction.



Communication

All communication to the school must be addressed to:

The Principal
Oxford School of Excellence
5, Municipal Road, Dalanwala,
Dehra Dun (Uttarakhand) 248001

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+91-82183 47147, +91-70171 10871

Email: info@oxfordschoolofexcellence.com







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